# Listing_order Paragraphs

Organizing your paragraphs
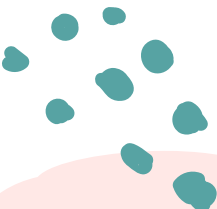
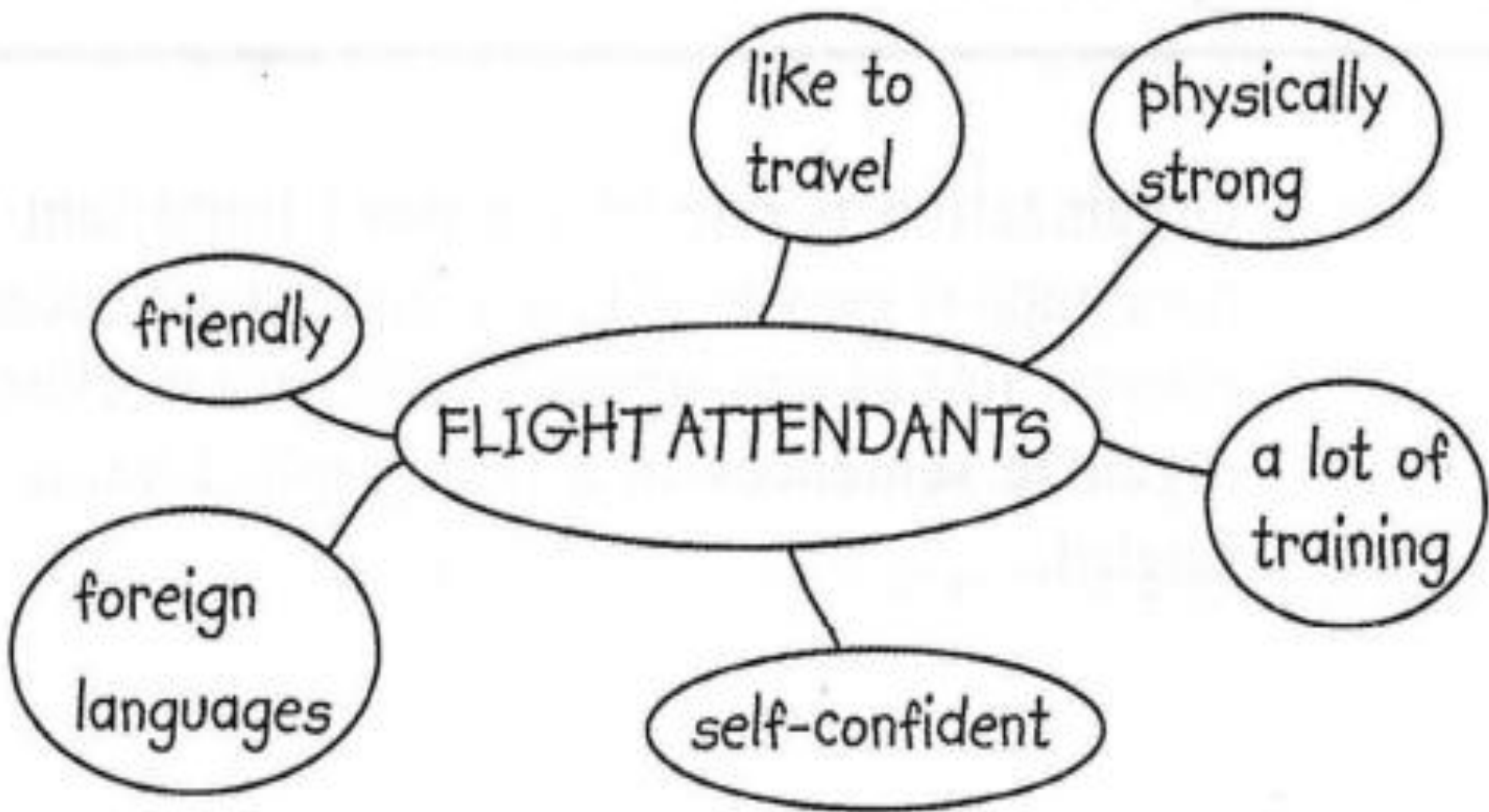# Contents

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# 01

# Clustering

- a prewriting technique that helps you get ideas to write about
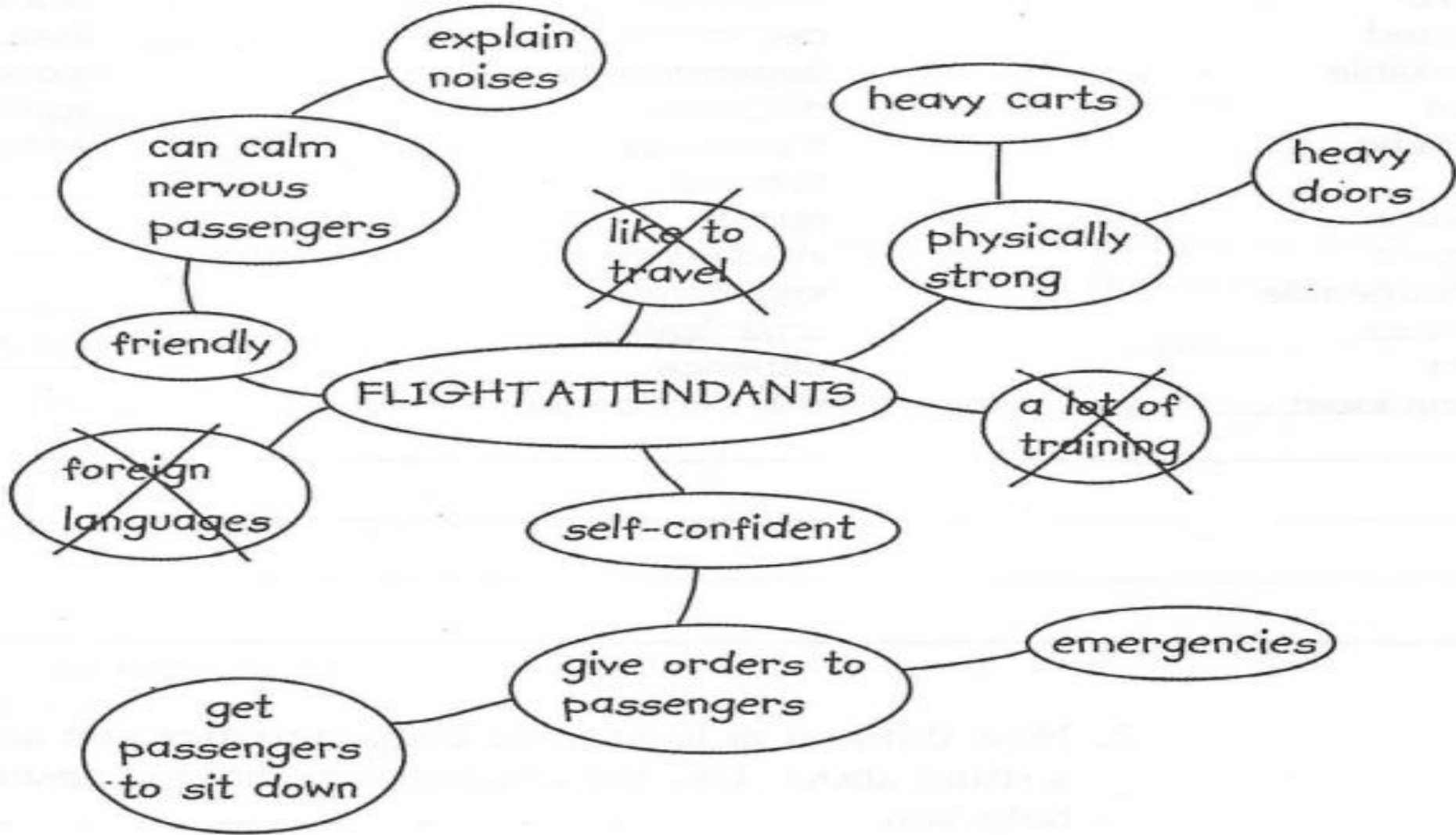
## FLIGHT ATTENDANTS

- like to travel
- physically strong
- friendly
- a lot of training
- foreign languages
- self-confident

explain noises

can calm nervous passengers

heavy carts

heavy doors

~~like to travel~~

physically strong

friendly

FLIGHT ATTENDANTS

~~a lot of training~~

~~foreign languages~~

self-confident

emergencies

give orders to passengers

get passengers to sit down

# 02

## Organizing

A well-organized paragraph is easy to read and understand because the ideas are in a recognizable pattern.

# Listing-Order Pattern

## 01

### Topic sentence

Begin with a sentence that names your topic and says it has several points.

## 02

### Separate points

Write about each point separately.

## 03

### Concluding sentence

End with a sentence that reminds your reader about the points you just discussed.

# Listing-Order Transition Signals

| 1. First, | 2. also |
|---|---|
| First of all, | , also. |
| Second, | |
| Third, | |
| In addition, | |
| Also, | |
| Finally, | |

# Placement of the signals

## 1. Place most listing-order transition signals at the beginning of the sentence, and put a comma after them.

**First**, living in a foreign country helps you learn another language faster than studying it at school.

**In addition,** small colleges are friendlier, so new students make friends more quickly.

**Also,** on a clear winter night, nothing is more fun than sitting with a group of friends around a big bonfire, talking, laughing, and singing.

# Placement of the signals

**2. *Also* may come in the middle of a sentence (between the subject and the verb) without a comma or at the end of a sentence with a comma.**

They **also** like to "hang out" at the beach with their friends.

They like to "hang out" at the beach with their friends, **also.**

# Paragraph Unity

## 01

### One main idea

All the sentences in a paragraph are about one main idea.

## 02

### Relevancy

all the supporting sentences in a paragraph must be relevant to the main idea

# Making an Outline

**Flight Attendants**

Flight attendants have three important characteristics.

A. Friendliness
B. Self-confidence
C. Physical strength

In short, flight attendants are friendly, self-confident, and strong.

# Thanks

Does anyone have any questions?
tkolesnikova@edu.ektu.kz